



Teaching • Understanding • Serving • Developing

Date Adopted:

Range: U

Classification: Classified

Job Description

Maintenance Worker III

DEFINITION

Under direction of the Director of Facilities/Maintenance, Operations, and Transportation or his/her designee, perform a variety of technical and journeyman-level skills in carpentry, cement finishing, electrical and alarms, flooring, glazing, heating and air conditioning, equipment operation, landscaping, locksmithing, mower equipment repair, painting, plumbing, roofing, and welding.

EXAMPLES OF DUTIES – *Not all inclusive*

- Plan, organize and layout assigned tasks working from plans, sketches, drawings, blueprints and specifications.
- Maintain tools and equipment in safe and efficient operating condition.
- Maintain records and order supplies and equipment.
- Select proper size and type of equipment appropriate for assigned jobs.
- Perform a variety of rough and finish carpentry work, build shelves, cabinets, bulletin boards, furniture, and tables.
- Install, repair and replace door and safe locks and door closers; replace and repair door jambs.
- Install and repair floors, walls, doors, whiteboards, window frames, locks, gates, and fences.
- Form, mix, pour, and finish concrete.
- Prepare a wide variety of surfaces for painting, such as stucco, plaster, wood, metal, asphalt, and cement.
- Stabilize old painted surfaces using approved Cal-OSHA and EPA methods and procedures.
- Apply paint, varnish, shellac, and stains on interior and exterior surfaces with brush, roller, and/or spray gun; paint roofs.
- Apply painted lines to parking areas and play areas such as tennis and basketball courts.
- Repair and replace windows and glazing.
- Repair and replace roofing, flashing, gutters, and drains.
- Disassemble and repair locks and/or change lock combinations; open and install new locks.
- Make new or duplicate keys.
- Repair, fabricate and modify a variety of equipment by welding, brazing, cutting and metals using electric and gas welding equipment.
- Repair and replace roofing, flashing, gutters, and drains.
- Inspect, repair, install, service and maintain electrical systems and equipment.
- Inspect and maintain boilers, chillers, and central plant HVAC systems.
- Inspect, maintain, and repair ventilating systems to insure proper heat and airflow.
- May be required to operate District vehicles (including dump trailer and towing of equipment).
- Other related work as required.

QUALIFICATIONS

Knowledge of:

1. Federal, State and County codes related to public schools and school facilities
2. Asbestos Hazard Emergency Response Act

3. Lead regulations (California Department of Public Health and EPA)
4. Occupational hazards and various Cal-OSHA safety regulations and precautions appropriate to the trades.
5. Diagnostic equipment and instruments designed for use in testing equipment.
6. Methods, operations, materials, tools and terminology of the trades.
7. Safe operation of related tools, equipment, materials, methods and procedures used in the performance of the trades.
8. Proper methods of storing equipment, materials and supplies.
9. Requirements of maintaining school buildings in a safe, clean and orderly condition.
10. Basic math applicable to the various trades.
11. Computer use and appropriate record keeping systems.

Ability to:

1. Train and oversee others.
2. Estimate the scope and cost of each work assignment including the necessary and appropriate tools and materials required.
3. Plan, layout, and complete work expeditiously.
4. Maintain documentation and records.
5. Work from blueprints, drawings, sketches and schematics.
6. Maintain tools and equipment in proper, safe working condition.
7. Perform a variety of repair and maintenance work on school facilities and equipment.
8. Apply and explain rules, regulations, policies and procedures.
9. Communicate to resolve problems.
10. Interpret and explain policies and procedures.
11. Research technical manuals and guides to resolve problems.
12. Maintain current knowledge of technological advances in the field.
13. Establish and maintain cooperative and effective working relationships.
14. Understand and carry out oral and written directions.
15. Communicate both orally and in writing in a clear and concise manner.

EXPERIENCE

Three (3) years of experience as a TUSD Maintenance II employee or four (4) years of related building maintenance experience at journeyman level in one or more of the building trades is required.

EDUCATION

High school graduation or equivalent is required. Training or coursework in one or more building trades is preferred.

LICENSES, CERTIFICATIONS, AND/OR TESTING REQUIRED

Successful completion of the District's basic skills test is required. Successful completion of the Employee Entrance Evaluation is required. Possession of a valid Class B California Drivers' License preferred, proof of insurance, HVAC -Environmental Protection Agency (EPA) Certification, AHERA, M&O Training Certification, and EPA Lead Certification.

WORKING CONDITIONS

Environment:

The work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This position will include indoor, outdoor, and garage/shop work environments.

PHYSICAL ABILITIES

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The employee must be able to:

- Ability to lift, and carry 80 pounds and push or pull a 300 lbs cart or dolly.
- Hear and speak to exchange information in person and on the telephone.
- Vision acuity to read a variety of materials, and distinguish colors.
- Possess dexterity of hands and fingers to operate equipment.
- Stand, walk and crawl.
- Bend at the waist, kneel or crouch.
- Sit or stand for extended periods of time.
- Reach horizontally and above shoulders.
- Work on roof tops, at heights and in confined spaces.
- Climb a step stool/ladder, scaffolding and riggings.
- Drive a car, pickup truck and/or other related vehicle.

Conditions of Employment

- Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice
- Pre-placement medical examination
- This position has a probationary period of 120 days