



Teaching • Understanding • Serving • Developing

Adopted 2018-2019

Range: O

Classification: Management/Confidential

## Job Description

## Academic Coach

### **DEFINITION**

Under the supervision of District Administrator, provides training, coaching, and technical assistance to teachers and school teams in education methodology and strategies; assist teachers in developing and maintaining classroom and school-wide Positive Behavioral Intervention and Supports systems, assist teachers in literacy and early intervention strategies; provide training and support for teachers in reading and/or math instructional strategies.

### **EXAMPLES OF DUTIES –*Not all inclusive***

- Works with teachers to help analyze and improve instructional practices
- Provide leadership and support for sites and departments on the infusion of technology to improve student achievement
- Assists teachers with the implementation of classroom and school-wide PBIS systems
- Demonstrates effective strategies, teaching techniques, and practices for supporting academic and social/emotional learning
- Helps teachers develop successful teaching strategies
- Demonstrates teaching methods and techniques
- Coordinates ongoing formative assessment
- Assists in training and support of grade level teams
- Leads professional study groups
- Works closely with classroom teachers in diagnosing nature of children's disabilities and provides instructional options
- Assists in developing classroom management strategies
- Performs other related duties as assigned

### **QUALIFICATIONS**

#### **Knowledge of:**

- Principles and best practices of instruction, curriculum, professional development, and assessment.
- Educational evaluation tools, materials, theories and trends in assessing and identifying student learning and behavioral characteristics.
- Experience and knowledge of information systems and educational technology.

### **EDUCATION / EXPERIENCE**

- Valid K-12 California Teaching Credential.
- Three years of classroom teaching experience.
- Coursework in curriculum and instruction. A Bachelor's degree; Master's Degree preferred.

## **WORKING CONDITIONS**

### **Environment:**

- Professional educational environment.
- Business attire required.
- Valid California Driver's License and private transportation required.

### **Physical Abilities:**

- Hear and speak to exchange information in person and on the telephone.
- Possess dexterity of hands to operate equipment.
- Ability to stand at counter or work at a desk for extended periods of time.
- Ability to see for the purposes of reviewing curriculum, reports, and assessments.

## **TERMS OF EMPLOYMENT (Work Year)**

- 192 work days

## **REASONABLE ACCOMMODATION**

The District will comply with all legal requirements relating to reasonable accommodation for employees and job applicants.