

Policies for: Attendance - Tardies - Passes

The goals of these policies are to increase students' time in class.

Being on time to class will:

- Minimize disruptions to the learning environment
- Teach a life skill of punctuality and respect
- Promote a culture of academic integrity
- Improve ADA
- Improve Passing Rates

Roles and Responsibilities

In order for us to achieve these results there must also be a strong, CONSISTENT effort from each person in our community to help students arrive to class on time and be prepared to learn. Parents and students can assist in these efforts by:

- Arriving at least 10 minutes prior to start of day
- Arriving to each class on time
- complying with all assigned interventions
- keeping a valid hall pass visible at all times when out of class
- communicating with the attendance office, teachers, counselors and administrators as needed.

Tardies and Truancies: School wide Expectations

- Students should be in their seat when the tardy bell rings or the teacher may mark them tardy.
- Teachers will never allow students out of class without an escort or valid hall pass.

Consequences for Tardiness

Students are marked tardy when they arrive in class after the start of class bell rings. Habitual tardiness is not acceptable at Tehachapi High School.

All students who arrive tardy to class are allowed in, and the teacher marks them Tardy in Aeries attendance, except during announced tardy sweeps.

1st-4th Tardy:

- Teacher warns student
- Teacher marks student tardy in AERIES.

Classroom discipline policy applies

Office contacts parents

5th Tardy:

- Teacher marks student tardy in Aeries
- Office contacts parents
- Classroom discipline policy applies
- Student meets with counselor

6th Tardy:

- Teacher marks student tardy in Aeries
- Office contacts parents
- Classroom discipline policy applies
- Student meets with vice principal
- The Vice Principal contacts the parent and the student loses all out of class privileges by being placed on the “Wanderers List”. (See Wanderers list for details of lost privileges).

Wanderers List (Habitual Tardy)

Level #1 (for students with 6 to 10 tardies in any 1 class) 1. Placed on wanderers list for a 5 week period
2. Counselor contacts parent 3. Assigned SST

Level #2 (10 tardies in one class) (5 tardies in 2 classes) 1. Student places on Wanderers List (until the end of current Semester) 2. Counselor contacts parent (1st Certified Letter sent to parent/guardian) 3. Behavior contract signed (student and Admin) 4. Referral to Student Attendance Review Team (SART) 5. Assigned Campus Beautification

Level #3 (15 tardies in one class) (5 tardies in 3 or more classes) 1. Wanderers List (Duration of school year) 2. Administrator contacts parent (2nd Certified Letter sent to parent/guardian) 3. Student Attendance Review Board (SARB),

Level #4 (20 tardies in one class) (5 tardies in 4 classes) 1. Wanderers List (Duration of school year) 2. Administrator contacts parent (3rd Certified sent to parent/guardian Letter) 3. Referral to SRO 4. Placement in Alternative to Suspension

A “**Wanderers List**” of students who are habitually out of class without permission will be established. Students on the “Wanderers List” are not allowed to be issued a hall pass from any teacher for any reason “NO EXCEPTIONS” •Wanderers List will be distributed each week via email. Students on the list may only leave class with an escort.

Off Campus Lunch • Seniors Only • Seniors will only be allowed off campus if they have a current THS school ID, and are eligible. To be eligible a senior must have: At least a 2.0 GPA, be merit eligible, and on track to graduate. Seniors on the “Wanderers List” or under any other disciplinary action are also not eligible. Any not eligible senior will have notation clearly marking their student ID. Seniors guilty of tardy infractions returning from lunch will lose senior lunch pass privilege.